

RSPS HSA Executive Meeting Agenda

Monday, 8/19 at 4 pm

RSPS HSA Focus:

Inclusive Community- Faith Centered- Academic Excellence

<u>Meeting Outcomes:</u>		
By the end of this meeting, participants will have:		
<ul style="list-style-type: none"> - Heard updates on various topics associated with our school and operations - Scheduled upcoming events - Reviewed previous actions items and determined new action items 		
<u>Meeting Roles:</u>		
Time Keeper <i>Help facilitator keep track of time for each action item</i>	Meeting Notes <i>Take summary notes & decisions for each action item and record action items as they are decided upon</i>	Review of Action Items <i>Take the group through each action item and determine if any follow up is still needed</i>
Niki	Delyza	Mandy
Attendance: Niki Honza, Maria Calvery, Katie Huber, Mandy Dishon, Rosanna Rensberger, Sarah Meriman, Stephanie Finamore		

Time	Agenda Item	Facilitator
4:00-4:05 5'	Opening Prayer	Rosanna
4:05-5:30 85'	<p>Position Updates:</p> <p>Resurrection/St. Paul's Updates-</p> <ul style="list-style-type: none"> -St. Paul's has been notified of the new Liaison -We still need someone for Resurrection -How do we want to handle liaisons and HSA meetings? <p>Notes:</p> <ul style="list-style-type: none"> -The HSA will email Kirsten and Mike with information for them to share, and they will email us back after the meeting. <p>Treasurer- (Keep an accurate account of funds; ask Sharon to post financial reports on the school website; make all records available for HSA meetings; chair fundraising committee {Christmas Crafts (?), Spirit</p>	Position Chairs

	<p>Wear (?), O's Night (Katie H.), Used Uniforms (Kachana Perera-kanchana81@gmail.com), Breakfast with Santa (Chris Rotunda and Chris Orange- corange830@aol.com; chrisrotunda@yahoo.com), Trees & Greens (?), Restaurant Night (Jennifer Ford-djford1492@verizon.net), Scrip (Jessica Dove- jmdove4@gmail.com), Cookbook (Holly Evans- hlyberry@verizon.net)}</p> <p>-Budget update from last year -Review budget for the upcoming year -Did Urbanski, Johnston, and Scanlon make a charity request?</p> <p>Notes:</p> <ul style="list-style-type: none"> - We still need a lead for the Christmas Craft (Dec. 10th) - Link for spirit wear to put on website and keep up there all year; Spirit Day can be worn 1x/mo (Maria will contact MDSA for a contact) - Check to make sure Andy Funk is still willing to do O's tix (Mandy) but Katie will oversee picking a date - Used Uniforms will be moved and a closet will be available for the Sno-cone Social - Still need someone for Trees; Need to start thinking about people to take over for Chris and Chris - We don't have the updated budget <p>Room Parents- (Serve as room parent coordinator; chair the volunteer committee {coordinate volunteers; coordinate room parents})</p> <p>-Update from the end of the year -Need to notify parents of change in regards to not getting 30 volunteer hours.</p> <p>Notes:</p> <ul style="list-style-type: none"> - Will follow up/check in on the gifts of gratitude and will then share the info with parents (Mandy) - Will not automatically earn 30 hours; they will receive 2 hours for coming to the meeting and then they will track every hour after that (\$15 will still count as 1 hour) - Room parents will help with Gala and Bingo baskets again <p>Vice President's Notes- (Serve as president when Mandy is unable to attend; be an unofficial member of all committees; chair the hospitality committee {International Night (Natalia Guzman-nataliacolon1979@gmail.com), Happy Hour (Maria), Baking Committee (Yanessi Morales- yanimarie12@gmail.com), Back-to-School Social (Maria), Christmas Coffee (Maria), Movie Night (Maria)})</p> <p>Notes:</p> <ul style="list-style-type: none"> - We will all work together to support and plan the social events - Food trucks (grilled cheese and pizza) and one dessert truck (Maria) 	<p>Position Chairs</p>
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President's Notes- *(Preside over all meetings; be an unofficial member of all committees; coordinate meeting dates, locations, and times; develop agendas; serve as liaison to the School Board)*

- Still looking for parents to chair several committees
- School supply update:
 - *We made \$980!
 - *Do we want to use them again? If we sign up by 8/31 we get two raffle entries. (Mandy)
 - *Parent to take over next year?
 - *Contact teachers to find out their thoughts
 - *Certificates for volunteers
- Advancement Committee information from School Board
- Review calendar dates and information
- Set HSA meeting dates and times
- What do we need to focus on first?

Notes:

- Made \$980 on school supplies
- Nicole Cunningham is taking over the school supply drive
- People who helped out will receive a gift certificate for a box for next year
- Fundraisers (Gala, 5K, Bingo, Race For Ed) which all go towards the operating budget will be spelled out at BTSN
- Meeting dates
 - HSA Exec. Meetings:
 - Sept. 16, 2:00
 - Oct. 7th 7pm
 - Nov. 4th 2:00 pm
 - Dec. 9th 7pm
 - Jan. 13th 2pm
 - Feb. 3rd 7pm
 - Mar. 9th 2pm
 - Mar 30th 7pm
 - May 4th 2pm
 - June 1st 7pm

Principal's Notes-

Notes:

- We have 8 new staff members on staff
- Enrollment continues to change
- Demo has started for the security window
- Lab furniture is being delivered next week
- First and second floor got painted and broken plates got fixed
- K - 2 classes are getting computers in their classrooms
- 1 to 1 chrome books in grades 3 - 8
- 1st and 2nd will have chromebooks to share

<p>5:30-5:45 15'</p>	<p>Previous Items:</p> <p>-School garden- needs to be followed up at a later date</p> <p>PLEASE see Monsignor John regarding this before doing anything or making any promises. He has some real concerns when I discussed this with him last month.</p> <p>Notes:</p> <ul style="list-style-type: none"> - Shannon M. was interested in the garden and Stephanie will be reaching out to her to coordinate 	<p>Mandy Dishon</p>
<p>5:45-6:00 15'</p>	<p>New Action Items:</p> <p>Notes:</p> <ul style="list-style-type: none"> - Create a flyer for HSA (Delyza) <ul style="list-style-type: none"> - Events (speak to Michelle about what she already has) - Ways to volunteer 	<p>Mandy Dishon</p>