

# RSPS HSA Executive Meeting Agenda

Monday, 11/4 at 9 am

RSPS HSA Focus:

*Inclusive Community- Faith Centered- Academic Excellence*

## Meeting Outcomes:

By the end of this meeting, participants will have:

- Heard updates on various topics associated with our school and operations
- Scheduled upcoming events
- Reviewed previous actions items and determined new action items

## Meeting Roles:

<b>Time Keeper</b> <i>Help facilitator keep track of time for each action item</i>	<b>Meeting Notes</b> <i>Take summary notes &amp; decisions for each action item and record action items as they are decided upon</i>	<b>Review of Action Items</b> <i>Take the group through each action item and determine if any follow up is still needed</i>
Niki	Mandy	Mandy

**Attendance:** Mike Mayforth, Sarah Mariman, Nik Honza, Tracy Underwood, Mandy Dishon, Maria Calvery, Katie Huber, Stephanie Finamore

Time	Agenda Item	Facilitator
<b>9:00-9:05</b> <b>5'</b>	<b>Opening Prayer</b>	
<b>9:05-:55</b> <b>50'</b>  <i>Each position should limit to 10 min. maximum; aim for 5</i>	<p><b>Position Updates:</b></p> <p><b>Resurrection/St. Paul's Updates-</b></p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>→ From Resurrection Parish Council meeting 10/7/19: nothing new to report that is relative to the school at this time- Kersten- Can you contact the parish about incorrect information on the weekly bulletin?</li> <li>→ From St. Paul's Parish Council Meeting- Nothing new at this time</li> </ul> <p><b>Treasurer-</b></p> <ul style="list-style-type: none"> <li>-Budget update.</li> <li>-Committee Check-Ins               <ul style="list-style-type: none"> <li>• Christmas Crafts- Registration coming soon. Registration from 11/10-11/28. Will need help/volunteers.</li> <li>• Spirit Wear- Two options at this time. Are we doing this as advertising or as a fundraiser?</li> <li>• Used uniforms-Sales at conferences. Reorganized the closet.</li> </ul> </li> </ul>	Position Chairs

Position  
Chairs

Strong sales.

- Breakfast with Santa- Review information sent by Chris Rotunda and Chris Orange
- Restaurant Nights-Sales are strong thus far; close to 40% of goal.
- Scrip- A few quick notes:
  1. I will continue to insert Scrip information in the Sunday newsletter from time to time, and post on FB Parent Connect page.
  2. I told Mandy that I am willing to manage the Scrip table at Breakfast with Santa if HSA chooses to set up a Scrip table.
- Cookbook-Next planning meeting next week.
- Gifts of Gratitude- Almost finalized the form. Once everything has been set up by Sharon Tornatore and Christine Divver (accurate staff list, link to FACTS, etc), we'll be good to launch!

**Notes:**

- School Supply check refund arrived- \$980.75
- All reimbursement checks from Room Parents must be turned in by 6/20/20
- Christmas Craft room has already been reserved; Around 75 (still in question), K-5 grades will be allowed to register. We will need parents and middle school students (6-8) to assist. Information will be pushed out in the Sunday newsletter, and then through room parent emails. Looking into Chick-Fil-A for lunch
- Spirit Wear- Prefer going with BSN; **Megan**- Can you look into what different logo/design options we have? Do they have someone that can suggest designs or will we need to do that?
- Breakfast with Santa- The packet was sent to Stephanie F.; We may not be able to get any trees- the company has closed-game time decision. Chris R. has found someone to run the Santa Shop. Maria and Mandy will be in charge of the cash box. Chris Rotunda is looking for someone to take over in two years.
- Scrip at BWS- **Jessica** is going to contact Sharon and find out how much money has been raised in the past. We do have leftover cards from last year, and we could just focus on selling those, and not order any new cards. Middle school may also buy some of the cards for bingo
- Gifts of Gratitude- Push out as soon as possible. HSA will communicate to parents that we will no longer be able to gift \$100/staff member. Room parents will also push out this information. **Mandy** will draft a letter that can be communicated to Faculty.

**Room Parents-**

**Notes:**

- Not all classes within grades had equitable activities for the Halloween parties. We need more consistency for the Christmas party.

**Vice President's Notes-**

-Back-to-School Social- Thoughts for next year? Maybe do movie night with it?

- Happy Hour - Calling Monday - La Palapas
- Cultural Night-
- Baking Committee- Ashley Mellott had an idea about bringing around a coffee and treat cart on the first Friday of every month. Thoughts?
- Christmas Coffee - We need to get a head count to Kelsey's. In previous years we've sent this out as an evite, correct?
- Movie Night

Notes:

- Back to School Social- 100 people RSVP'd. Grilled Cheese & Co. didn't do very well, but they were set far back due to electrical needs.. We need to consider changing the date for next year. Maybe do it right after school... but that could possibly exclude working parents. We are also going to look into moving it to September, and not as close to the Fall Festival. We'll reassess after the winter movie night.
- Friendsgiving- Maria is going to contact La Palapa's about booking the space. Parents will be given a drink ticket for bringing a canned good. As soon as the location is confirmed, Maria will make evite and push it out on Parent Connect and through room parents.
- Christmas Coffee- Kelsey's evite going out next week. (Maria)
- Follow up with Ashley (Mandy) about running the First Friday Staff appreciation event. We could also incorporate the students with pushing the cart around.
- Mandy will talk to Natalia about International Night. Perhaps Kanchana could also participate?

**President's Notes-**

-Breakfast with Santa Chair for the future... Any thoughts on who would be interested?

Notes:

- See all notes above.

**Principal's Notes-** (extensive notes provided separately)

Notes:

- Mandy will ask Rosanna to send out the notes to everyone in advance of HSA meetings.
- Festival of Trees- "Do You See What I See?" is the theme
- Reef ball building was a success
- W. Bruce Cameron was here on 10/18 to discuss how to become an author and even did information on dog training.
- Learning Resource Team is providing services for 16% of our current students. Two teachers are currently participating in Orton-Gillingham training for instructing students with dyslexia
- Cameron Parker also attended the conference in Beijing, China
- Mr. Teske is looking into a grant for Whole Kids Garden to plant a garden at school
- Race for Education- Letters are still coming in
- Scholastic Book Fair- earned approximately \$1550 which can be used to buy products
- 94% of the parents who registered their students, enrolled them for the 2019-2020 school year. Kudos to Mrs. Finamore!

<p><b>9:55-9:57</b> <b>2'</b></p>	<p><b>Previous Items:</b>          -Teachers to review school supply lists (new Chair)          -Research Screenagers- Anything new in regards to the grant?          -Spirit Wear</p> <p>Notes:          → No new information about grant for Screenagers</p>	<p>Mandy Dishon</p>
<p><b>9:57-10:00</b> <b>3'</b></p>	<p><b>New Action Items:</b></p> <p>Notes:</p> <ul style="list-style-type: none"> <li>→ Administration will contact Mr. Skerry about dumping ice further back from school.</li> <li>→ Could we look into finding a parent who is a photographer and they would take the pictures rather than Lifetouch? Would it be possible to do this with the yearbook pictures?</li> <li>→ Stacy Howes brought puravida bracelets up as a fundraiser idea. Mr. Fiumara is discussing this with the Student Council and will have them run it. They would be allowed to wear them during school- put out through Catholic School Weeks.</li> </ul>	<p>Mandy Dishon</p>