

RSPS HSA Executive Meeting Agenda

Monday, 1/13/20 at 2 pm

RSPS HSA Focus:

Inclusive Community- Faith Centered- Academic Excellence

Meeting Outcomes:

By the end of this meeting, participants will have:

- Heard updates on various topics associated with our school and operations
- Scheduled upcoming events
- Reviewed previous actions items and determined new action items

Meeting Roles:

Time Keeper <i>Help facilitator keep track of time for each action item</i>	Meeting Notes <i>Take summary notes & decisions for each action item and record action items as they are decided upon</i>	Review of Action Items <i>Take the group through each action item and determine if any follow up is still needed</i>
Niki	Delyza	Mandy

Attendance: Mandy Dishon, Rosanna Rensberger, Tracy Underwood, Stephanie Finamore, Delyza Howard, Maria Calvery, Katie Huber, Mike Mayforth, Sarah Mariman, Niki Honza

Time	Agenda Item	Facilitator
2:00-2:05 5'	Opening Prayer	Tracy Underwood
2:05-2:55 50' <i>Each position should limit to 10 min. maximum; aim for 5</i>	<p>Position Updates:</p> <p>Resurrection/St. Paul's Updates-</p> <p>Notes:</p> <ul style="list-style-type: none"> → Church of the Resurrection Parish Council meeting was 1/6/20 no particulars as relates to school. → The Parish continues to be in line with County for building permits so Vision 2020 renovations can move forward. → Social Justice committee was featured; there are many many ways to get involved through this group. There will be Church bulletin insert soon for those interested. → Church will move forward with initial meeting of LGBTQ ministry. Will be facilitated by a theology professor from Loyola U (details in bulletin). → Considering adding artwork at St. Paul's as "marketing" and welcoming downstairs. Especially in areas where parents will be dropping their children off for Great Gospel. 	Position Chairs

Position
Chairs

Treasurer-

- In a very healthy state with our budget
- Room parents will be sending out reminders about St. Nick receipts
- BWS did well; we came out above our budget!
- Christmas crafternoon - First time running the event so anticipated a \$200 profit, but ended up raising \$926.55.

-Committee Check-Ins

- Spirit Wear- Cheryl Martin and Megan Timmins have been in contact with BSN in regards to a discount offered during the launch of spirit wear. As the site continues we will have the ability to change and add designs if we would like. Hoping to launch promotional items this week or next. Students will be allowed to wear spirit wear on select Fridays each month.
- Restaurant Nights- will continue to do twice a month for the rest of the year and we are making a good amount of money
- Scrip - Jessica Dove has been promoting on the RSPS connect.
- Cookbook- just went live; will be getting 1 hour for each recipe submitted
- Gifts of Gratitude- last year a little over 13K was gifted and this year \$17,340; will be doing it at the end of the year as well. **Delyza** will work with Christine Divver to facilitate a group letter of appreciation from faculty.

Notes:

- Crafternoon profits- considering different gift options for teachers during Catholic Schools Week.

Secretary: -

- Will hand out the division of thank you notes to each of us for the non-classroom staff for the teacher luncheon today. **HSA members**- Please return thank you notes to Delyza by 1/24.
- Each person has to select 3 staff to write a note to (these are non classroom based staff members
- Room Parent coordinators will ask Room Parents to have these to Delyza by Friday, 1/24. **Sarah/Niki**

Notes:

- See above.

Room Parents-

- Info went out for room parents to get thank you notes completed for staff.

Notes:

- See above

Vice President's Notes-

- Cultural Night- no update since last meeting
- Baking Committee- no update

	<p>Notes: → See above</p> <p>President's Notes- -Catholic Schools Week staff appreciation is on Thursday, January 30th. Sarah reached out to John and Vicky and they will be donating all of the food for the staff luncheon, and Yanessi already sent out a sign-up genius for baked goods. We still need to organize volunteers to cover lunch and recess, and divide up the thank you cards. -Movie Night- Mandy will purchase Abominable- just released on DVD on 12/17 If it snows, there is usually a rescheduling fee, but as long as we check the dates with them in advance, they won't charge us a fee. -I think we should create a timeline for next year with the events that should be discussed each month, and notes from this year.</p> <p>Notes: → CSW - getting volunteers to cover L/R in order for staff to enjoy the day ◆ Food is being donated ◆ We will purchase drinks, paper products ◆ Baked goods will be provided by the baking committee ◆ We will look to set it up in the MP rooms - Gantt template for scope and sequence of events - Delyza</p> <p>Principal's Notes- Notes sent out in advance.</p> <p>Notes: → The grant that Mrs. Wells received will be used for 10 new LEGO robots (technology) → All the State grants/aide info has been submitted → Safety grant - we asked for 10 new cameras to be installed (it is about 10k to wire) → One of the upgrades the school is looking into is redoing the tiles, urinals, and grout in the downstairs boys' bathrooms → Financial audit is being completed in April. Audits are conducted every time there is a change in leadership. → Inspections: Before/After Care and Fire ◆ Before/After was moved for fire safety and also security → HSPT ◆ Second year here ◆ RSPS performed better this year than last year ◆ RSPS is still scoring higher than the mean → More clubs/groups will be offered</p>	
<p>2:55-2:57 2'</p>	<p>Previous Items: -Spirit wear dates will be added to the school calendar. RSPS clothes can be worn with gym bottoms. 1/31 2/28 3/27 4/17</p>	<p>Mandy Dishon</p>

	<p>5/15 6/5</p> <p>-Coffee Cart First Fridays- Reached out to Ashley Mellott. She hasn't set anything up yet.</p> <p>-Has anyone reached out to the presenters we were discussing for the spring general HSA Meetings? - Still a work in progress</p> <p>-Breakfast with Santa chair- any takers?</p> <p>-Parent photographer rather than Life Touch</p> <p>Notes: → Flyer to combine book fair and movie- Delyza → Niki will get popcorn again</p>	
<p>2:57-3:00 3'</p>	<p>New Action Items:</p> <p>Notes: → Looking at new company for magnets → Signs - post on each FB page to push more people - Sarah/Niki → Instagram to post info about our school- Stephanie Finamore</p>	<p>Mandy Dishon</p>