

# RSPS HSA Executive Meeting Agenda 2020-2021

Date 10/5/2020 at 2 PM

RSPS HSA Focus:

*Inclusive Community- Faith Centered- Academic Excellence*

## Meeting Outcomes:

By the end of this meeting, participants will have:

- Heard updates on various topics associated with our school and operations
- Scheduled upcoming events
- Reviewed previous actions items and determined new action items

## Meeting Roles:

<b>Time Keeper</b> <i>Help facilitator keep track of time for each action item</i>	<b>Meeting Notes</b> <i>Take summary notes &amp; decisions for each action item and record action items as they are decided upon</i>	<b>Review of Action Items</b> <i>Take the group through each action item and determine if any follow up is still needed</i>
Jen	Lauren	Maria

**Attendance:** Mrs. Rensberger, Mrs. Underwood, Mrs. Tornatore, Mrs. Flnamore, Maria Calvery, Katie Huber, Ashley Mellott, Jen Ford, Lauren Shutz

Time	Agenda Item	Facilitator
<b>5'</b>	<b>Opening Prayer</b>	Rosanna Rensberger
<b>50'</b>  <i>Each position should limit to 10 min. maximum; aim for 5</i>	<p><b><u>Position Updates</u></b></p> <p><b>Resurrection/St. Paul's Church Liaison Updates:</b></p> <p>→ <b>From Kersten Reyes:</b> In person Resurrection Parish Council meeting attended on 9/14/20, nothing greatly pertinent to school community discussed. Updates on finances with increase in EFTs due to covid and strong financial report presented when comparison to other AOB parishes. There will be resumption of a live stream mass (vs. prerecorded) for those not attending in person still. Spent a great deal of time on discussion of racial justice initiatives in parish.</p> <p>→ <b>From Michael Mayforth:</b> At the St Pauls Parish council meeting there seemed to be genuine interest in how the school was teaching in-person and virtually. There is still a disconnect as to what members of the church can do outside of the monthly catholic schools collection. Possibility of doing a video with RSPS students holding up signs to be distributed via Flock Notes that is sent to all parishioners. The video could include:</p> <p style="padding-left: 40px;">◆ We have 400 or so students, all of which are in</p>	

school. 80% are participating via in-person and 20% virtually

- ◆ School looks different now, we wear masks, don't go to the cafeteria and don't switch between classrooms
- ◆ We aren't able to have church members volunteer and assist us in school this year.
- ◆ Those who are able to assist our students with the tuition emergency assistance fund please click on the link below.

#### **Treasurer:**

- Financials -sent via email.
- Don't forget to submit receipts-- Teacher appreciation gifts
- Committees
  - ◆ BWS:2020. New ideas to build community & HSA income. Next meeting 10/7/20
  - ◆ Cookbooks-about 26 sold.
  - ◆ Used Uniforms--Physical Sale before winter uniforms begin? Physical sales are being conducted at other AOB schools.
- Gift Card to Mr. Pellegrini & Mr. Gaines for HSA meeting. We have a guest speaker fee budget line item.
- Monthly gifts. Thank you from recipients.
- Panther Pause for Panther Paws. HSA corner for virtual Panther Paws/shout outs in the newsletter.

#### **Discussion Notes from Treasurer's Report:**

- 80 cookbooks have been sold to date
- Breakfast with Santa- Trees and Greens sale should be able to happen pretty easily; possibility of doing a photo op with santa w/masks outside; possibility of installing an outdoor "Mailbox to the North Pole" Mr. Pfeiler may have made one at some point, Mrs. Finamore was going to check; A parent photographer could donate their time and post photos on Shutterfly, Mrs. Rensberger will run this by the office of Risk Management; Mrs. Finamore would like this event to be mostly about the kids and community building vs. fundraising so what else can we do? Pre-packaged ornament kits, holiday masks for sale, etc.
- Panther Pause- A virtual shoutout section in the Smores Weekly News and Notes to teachers, staff, volunteers; Mrs. Rensberger is OK with this but also mentioned that in the past people thought the Smores Newsletters were too long so she tries to keep it as brief as possible

#### **Secretary:**

- Can we offer cash donation for dress down day if we don't have box tops? One suggestion from a parent is that the kids can scrounge together the cash donation themselves and thus feel more philanthropic towards school; Kids could give \$1 but maybe some would give even more (Maria adding to

this Lauren: someone has suggested a dress down Friday as a fundraiser for the HSA where we give a dollar...)

**Discussion Notes from Secretary Report:**

- Box Tops- The school is discouraging \$1 donations in lieu of 10 box tops so people don't feel that they are constantly being asked for money, this goes for \$1 fundraising for any type of dress down day;; we need to keep encouraging families to download the box top app and scan receipts. Also, Mrs. Rensberger mentioned we should boost advertisement and use of Amazon Smiles to the school community

**Room Parents:**

- Created Digital Welcome Packet for Room Parents, updating materials to include appropriate COVID precautions. Re-scheduled Initial Room Parent Meeting; Waiting on availability of School Nurse. Zoom vs. Email only?
- Discussed new plan of attack for Bingo Fundraiser (likely virtual). Each class will be assigned Amazon Wishlist and Room Parent responsibility will be to share + encourage purchases!
- Gearing up for Halloween parties. Many parents questioning socially distant parade? Administration?

**Discussion Notes from Room Parents Report:**

- Halloween Parties: Students will not be allowed to wear traditional costumes for Halloween this year but they will be allowed to wear festive colored clothing and jeans (orange and black dress down, hair accessories. Halloween socks); All Halloween planned activities must include virtual students and any craft materials or snacks (store bought only) must be dropped off 5 days in advance (by 10/26) so they have 3 days to sit untouched and 2 days for virtual learners to pick up; There will also be a virtual parade, students dress up and email their picture to Mr. Pellegrini and Mr. Gaines who will create a virtual slide show.

**Vice President's Notes:**

- Restaurant nights: squisito gives a kickback via gift card- how should we use it?
- Teacher appreciation wishlist going strong-- 2 a month
- Holiday event in December. Admin-- yes/no? If not, what about a virtual happy hour event?
- Bylaw approval at meeting tuesday

**President's Notes:**

- HSA General Meeting Tuesday October 6th @ 7-8pm: Alex Gaines and John Pelligrini will be doing an introductory on PowerSchool and Google Classroom for parents who may have questions. If we can get questions in advance, then that would be great for them to tailor their presentation.

- Jessica Dove will speak in regards to scrips....Let's talk about her incentive idea: Families will have their name entered to win a scrip gift card drawing for every two scrip orders they place during the month of november. Thoughts?
- Also, we need to vote on the Bylaws.
- **Used Uniform Closet:** A special thank you to Katie for her time in there. It is daunting to say the least.
  - ◆ Plan of attack: New bins. I am hoping to start going in and tackling one area at a time....sweatpants, sweatshirts, etc. It will take several trips, but we have an abundance of items and people send in EVERYTHING. Need to really scale back what is in there. Katie and I went with the fact "Would admin want this on the website?" We trashed a lot. Unfortunately, people send in brands other than Lands' End and Flynn O'Hara. We can't sell that stuff. People send in shirts that are extremely old and discolored. My goal is to have it organized for the next sell because we cannot do it like we did again.
- **Teacher Wishlist:** Mrs. Keyes would love to provide the students with the kickbands for the chairs. I think this is a great idea and a great way to support the teachers. If we add it to the wishlist that is started, then would we have Delyza collect them all....thoughts?
- We need to better promote the Amazon Wishlist and coincide it with the earning volunteer hours.

**Discussion Notes from President's Report:**

- Scrip is one of our best tools to make money for the HSA this year, we need to keep promoting this, families benefit as well as a check is reimbursed to them at the end of the school year for Scrip rebates
- Used uniform closet- How are other schools handling used uniform closets with COVID restrictions?

**Principal's Notes:**

- Mrs. Rensberger to email for inclusion

**Discussion Notes from Principal's Report:**

- Lunches for the homeless are no longer being accepted, Stephanie Finamore and Cheryl Martin have called many local churches and facilities and it's not something we can participate in at this time; On themed t-shirt days (first Tuesday of each month) students will instead bring in a canned good or pantry item. Mrs. Tornatore mentioned the possibility of students take a mini field trip in small groups to the Church of the Resurrection food pantry
- Discussion of Halloween plans for this year mentioned above under Room Parents

<b>3'</b>	<b>Previous Items:</b>	
<b>2'</b>	<b>New Action Items:</b>	