



Student/Parent Chromebook Agreement

Terms of Chromebook Use

Parents/Guardians will be informed of the date and time of a mandatory orientation meeting. The one-to-one computing program and the Student/Parent Chromebook Agreement will be explained. The parent/guardian and student must sign the agreement in order for the student to be issued a Chromebook.

1. Terms of Loan

- 1.1. **RESURRECTION-ST. PAUL SCHOOL** is the owner of and retains the sole right of possession of the Chromebook and related equipment. The Chromebook will be loaned to students for use according to the guidelines set forth in this document.
- 1.2. **RESURRECTION-ST. PAUL SCHOOL** will issue a Chromebook to students upon compliance with the following:
 - 1.2.1. Chromebook Orientation (occurs with students at beginning of school year).
 - 1.2.2. Submission of signed Student/Parent Acceptable Use Policy (AUP) Agreement.
 - 1.2.3. Title to the Chromebook and its contents remain with **RESURRECTION-ST. PAUL SCHOOL** at all times. A student's right of use is limited to and conditioned upon full and complete compliance with the:
 - 1.2.3.1. Technology guidelines as outlined in the Parent/Student Handbook.
 - 1.2.3.2. This agreement.
- 1.3. Students may be subject to loss of privilege or disciplinary action in the event of intentional damage and/or violation of policies and guidelines.
- 1.4. Parent/guardian may be subject to legal action and/or financial responsibility for the Chromebook and cover (if applicable), in the event of intentional damage and/or violation of policies and guidelines.
- 1.5. Each Chromebook has an identification label that denotes **RESURRECTION-ST. PAUL SCHOOL**'s ownership of the Chromebook that is being registered to each individual student. Under no circumstances are these labels to be modified, removed, or destroyed.
- 1.6. Student Chromebooks will be subject to routine monitoring by teachers or administrators. Users shall have no expectation of privacy while using student Chromebooks or while using any other **RESURRECTION-ST. PAUL SCHOOL** electronic information resources, including with respect to the contents of computer files or any communication undertaken by way of electronic resources and/or the **RESURRECTION-ST. PAUL SCHOOL** network. Teachers and/or the **RESURRECTION-ST. PAUL SCHOOL** administration may conduct an individual search of a student's Chromebook, files, or other related items at any time if there is suspicion that **RESURRECTION-ST. PAUL SCHOOL** policies or guidelines may have been violated. The school retains the right to duplicate any information created by students in a computer system or on any individual Chromebook or computer. Students, who violate this agreement or any other classroom rules relating to Chromebook/computer use, are subject to disciplinary action up to and including suspension/expulsion from school.
- 1.7. The Technology Team or designated administrator retains the right to collect and/or inspect the Chromebook at any time and to alter, add, or delete installed software or hardware.
- 1.8. **RESURRECTION-ST. PAUL SCHOOL** reserves the right to modify the terms of this contract and/or the **RESURRECTION-ST. PAUL SCHOOL** Technology program.

2. General Care

- 2.1. Heavy objects should never be placed or stacked on top of the Chromebook. This includes books, musical instruments, sports equipment, etc.
- 2.2. Any inappropriate or careless use of the Chromebook should be reported to a teacher immediately.
- 2.3. Do not do anything to the Chromebook that will permanently alter it in any way.
- 2.4. Use both hands when carrying the Chromebook.
- 2.5. Willful and deliberate damages or neglect of the Chromebooks will cause **RESURRECTION-ST. PAUL SCHOOL** to charge the student/parent replacement and repair costs based on the fair market value

- 2.6. Do not write, draw, paint, place stickers/labels or otherwise deface your Chromebook or Chromebook case(if applicable). Chromebook and the Chromebook cases (if applicable) are the property of **RESURRECTION-ST. PAUL SCHOOL.**
- 2.7. Do not eat or drink while using the Chromebook.
- 2.8. Students may only carry one Chromebook at a time, and must return it to the designated "home base" during lunch, "specials" (if not needed), and the end of the day.
- 2.9. Chromebook sound must be muted at all times unless permission is obtained from the teacher for instructional purposes.
- 2.10. Each student is responsible for his/her Chromebook.
- 2.11. Students who have their Chromebooks confiscated for any reason will still be responsible for completing assignments done primarily on the Chromebook. In addition, losing documents through digital transmission is not an excuse for an incomplete assignment.
- 2.12. Students are to clean the Chromebook screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for LCD type screens only.

3. Terms of Use

- 3.1. The student is required to use the Chromebook exclusively for the work associated with class. If a student is found perusing the Internet, utilizing any form of social networking, checking email, engaging unrelated media, or doing anything that is not directly related to class, the Chromebook will be confiscated until the student meets with an administrator who will decide disciplinary action.
- 3.2. If at any time, a student is found to be accessing inappropriate media on their Chromebook, the teacher reserves the right to confiscate the Chromebook and turn it in to a school administrator. The parents of the student will be contacted immediately and appropriate disciplinary action will ensue.
- 3.3. The following are **always prohibited**:
 - 3.3.1. Pornographic, obscene, or vulgar content
 - 3.3.2. Downloading, uploading, sending, or importing inappropriate content
 - 3.3.3. Illegal use or transfer of copyrighted materials to any school owned device
 - 3.3.4. Deleting any folders or files you did not create or that you do not recognize
 - 3.3.5. Sharing login/password with another person
 - 3.3.6. Logging on to another person's Chromebook without his/her permission
 - 3.3.7. Using Chromebooks not assigned to you (except as part of a supervised team/group activity.)
 - 3.3.8. Removing labels and identifying stickers on the Chromebook
 - 3.3.9. Attempting to bypass web filtering
 - 3.3.10. Videoing or taping on school property (not permitted unless it is related to a school assignment)
 - 3.3.11. Emailing or chatting during class when not related to a school assignment
 - 3.3.12. Using profanity
 - 3.3.13. Cheating
 - 3.3.14. Providing your personal information to anyone over the Internet.
- 4. Consequences for violating this agreement including the terms of use include but are not limited to:
 - 4.1. Discipline up to suspension/expulsion.
 - 4.2. Loss of technology privileges up to a trimester or the remainder of the school year depending on the severity of the offense.
 - 4.3. If the Chromebook is confiscated from a student five times during the course of the school year for minor infractions detailed in the Chromebook agreement, the student will forfeit all privileges associated with and the use of the Chromebook for the remainder of the school year.
 - 4.3.1.

CYBER BULLYING

Cyber Bullying is bullying which is carried out through an Internet service such as email, chat room, discussion group, or instant messaging. It may also include inappropriate use or distribution of images, videos or audios of another person. Any form of cyber bullying will not be tolerated under any circumstances. Students will not access chat rooms or social networking sites and will not give out any personal details over the Internet. Students will be respectful of others when using Chromebooks or any other electronic communication device at school.

Internet Access/Filtering

As required by the Children's Internet Protection Act, a current filtering solution (blocking and monitoring inappropriate websites) is maintained by the school for school use on the Chromebook. The school cannot guarantee that access to all inappropriate sites will be blocked. It is the responsibility of the user to follow guidelines for appropriate use of the network and the Internet.

Student Pledge for Chromebook Use

1. I will follow all of the rules as stated in the Parent/Student Handbook, the **RESURRECTION-ST. PAUL SCHOOL** Acceptable Use Policy, and this agreement.
2. I agree that any inappropriate use of the Chromebook will result in disciplinary action that may include the loss of Chromebook use and school suspension/expulsion. Inappropriate use includes but is not limited to:
 - 2.1. Visiting inappropriate websites
 - 2.2. Possessing inappropriate pictures or media files
 - 2.3. Cheating
 - 2.4. Installing unapproved applications
 - 2.5. Deleting installed applications
 - 2.6. Installing a Passcode for the Chromebook
 - 2.7. Changing the background
 - 2.8. Deleting or changing another student's work in any application
 - 2.9. Other violations of this agreement.
3. I will take good care of the Chromebook assigned to me.
4. I will only touch the Chromebook assigned to me.
5. I will only use the Chromebook in a classroom under the supervision of a teacher.
6. I will not take pictures or videos unless instructed by a teacher.
7. I will keep food and beverages away from my Chromebook.
8. I will use my Chromebook in ways that are appropriate, meet school expectations, and are educational.
9. I will not deface any part of the Chromebook or case.
10. I understand that the Chromebook is the property of St. John Regional Catholic School.

Parent Expectations

In order for students to experience all the success and benefits that this program can offer, **RESURRECTION-ST. PAUL SCHOOL** encourages parents to:

- Attend and actively participate in the Chromebook orientation (required).
- Share in their child's excitement about this great opportunity for learning.
- Learn along with their child as they use this instructional tool to prepare for their future in the 21st century.
- Reinforce with their student appropriate Internet use and adherence to Internet guidelines when using technology. Parents should ensure that their child adheres to Internet guidelines established at home and at school.

I agree to comply with each term and condition of this Student/Parent Chromebook Agreement.

In consideration for my child being allowed to use a Chromebook for the purpose of enhancing delivery of instruction through advanced technology. I, on behalf of myself and my minor child, hereby RELEASE, HOLD HARMLESS, and INDEMNIFY **RESURRECTION-ST. PAUL SCHOOL** and the Roman Catholic Archdiocese of Baltimore, and each of their directors, officers, agents, trustees, related entities, affiliates, volunteers, and employees from any and all liability, actions, causes of actions, claims, or demands of any kind and nature whatsoever, including attorney's fees and costs, resulting from or arising out of the use of the Chromebook (including claims to bodily injury, illness, death or other damage to persons or property).

Date: _____

Parent Name (Please print) _____

Parent/Guardian Signature: _____

Student Name (Please print): _____

Student Signature: _____

Chromebook Internal Number	Chromebook Serial Number